

2023 ILLINOIS FARM PROGRESS SHOW



EXHIBITOR AND VENDOR FUEL PURCHASE AND DELIVERY REQUEST

Evergreen FS, Inc., located at 402 N. Hersey Rd., Bloomington, IL 61702, will supply the power fuel needs of Exhibitors and Show Vendors inside the Progress City grid. Exhibitors/Show Vendors can purchase dyed Deselex Gold, Gasoline and DEF for their Farm Progress Show operations.

Exhibitors who will operate equipment during the Farm Progress Show Field Demonstrations, are eligible to receive a limited amount of free fuel (i.e. Sponsored Fuel) to accomplish their demonstrations. Said Exhibitors must sign a separate agreement with GROWMARK Inc, found at the Farm Progress Show website, Exhibitor Resources.

ACCOUNT ESTABLISHMENT

- A) All Exhibitors/Show Vendors will establish an account with Evergreen FS at least 10 business days in advance of the first date of fuel need at the Farm Progress Show.
- Evergreen FS will run credit checks to establish new accounts & payment terms.
 - Accounts for Exhibitors/Show Vendors who plan to operate motorized (mobile) vehicles throughout the show grounds, will be set up to draw fuel at a 24/7 self- service tanks
- B) At least five (5) days in advance, Evergreen FS will contact you to confirm
- The date your arrival
 - Your company's account is established
 - Your access to the 24/7 Self-Service Tanks is established via 6-digit pin, and the PUISI B.SMART app
 - Schedule Bulk Fuel Delivery to your Exhibit, Off-Site Staging or Vendor Operations

PRE-SHOW DELIVERY & HOURS OF OPERATION

- A) From July 1 through October 31, Evergreen FS will provide 24/7 Self-Service Access to fuel for all motorized (mobile) vehicles.
- Evergreen FS will help you track fuel use through the PUISI B.SMART app.
 - Power fuels available at the Fuel Tanks are dyed Deselex Gold, gasoline and DEF
 - Fuel Tanks will be located at the Northeast entrance by the loading/unloading docks.
 - Exhibitor/Show Vendors may elect to share one of the follow tank access methods with drivers: 1) a single pin code for the company, or each driver will use the PIUSI B.SMART app account
- B) From August 23 through August 28, Evergreen FS will deliver Bulk Fuel directly to Exhibitor Lots inside the Progress City grid, or to Show Vendor Operations who serve the Progress City Exhibitor grid.
- Bulk Fuel Delivery hours of operation are 8:00 – 5:00 PM
 - At Exhibitor's assigned lot(s), Bulk Fuel Operations will directly fill generators, or refrigeration trailers
 - At Exhibitor's Off-Site Staging Location, Bulk Fuel Operations will directly fill tanks or generators.
 - Evergreen FS will charge \$50/piece to deliver Bulk Fuel to an off-site location
 - At Vendor's Operation Locations, Bulk Fuel Operations will directly fill generators, refrigeration trailers, or other staged equipment that is unable to access self-service tanks
 - No less than one (1) day in advance, Exhibitors/Show Vendors will contact Evergreen FS to pre-schedule bulk fuel deliveries for next day or subsequent days. Evergreen FS cannot guarantee same day delivery and reserves the right to charge a rush delivery fee for same day delivery requests.
 - Exhibitors/Show Vendors will furnish Evergreen FS with a map of each Exhibit Lot Floor Plan or Operations Location, which clearly indicates placement of all generators, fuel tank(s), refrigeration units or vehicle staging areas.
 - A representative of your company will be required to sign for received delivered fuel.

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IN-SHOW BULK DELIVERY CONSIDERATIONS & HOURS OF OPERATION

- A) Fuel can only be delivered to approved fuel storage tanks or generators. Exhibitor/Vendor is responsible for renting and setting said storage tanks or generators. Evergreen FS does not provide tank or generator rentals.
- B) Exhibitor/Show Vendor will provide for clear access to fuel tank(s).
- If privacy fences or other items block access to tanks, the Exhibitor/Show Vendor is responsible for providing clear access before scheduled fuel delivery (i.e. remove privacy fences, exhibit materials, or landscaping blocking public view).
 - If adequate access is not available, Evergreen FS is not obligated to fulfill delivery.
 - Evergreen FS reserves the option to charge Exhibitor/Show Vendor a service fee for additional steps delivery personnel take to reach inaccessible tanks.
 - If you are unsure if your Floor Plan does not provide sufficient access clearance, contact Rich Leihser, Evergreen FS for inspection.
- C) Evergreen FS cannot deliver fuel if tank locations or type of fuel storage tank do not meet code.
- D) A representative of your company will be required to sign for received fuel.
- E) On August 29, 30 and 31, Evergreen FS will only make bulk fuel deliveries after the show closes for the day to Exhibitor Lots inside the fenced Progress City grid.
- To ensure your Exhibit Lot is on the evening fill schedule, contact Evergreen FS by 10 AM of the same day.
 - Evergreen FS will not make fuel deliveries during show hours, in adherence to show policy which states no vehicles are allowed to drive within the fenced grid during show hours.
- F) On Friday Sep 1, Evergreen FS will make bulk fuel deliveries from 8:00-5:00 PM. Contact Evergreen FS to schedule your Sep 1 deliveries.

PURCHASING & BILLING

- A) Fuel will be billed at tank wagon prices. An on-site delivery fee of \$50.00 per piece of equipment will be added.
- B) Evergreen FS reserves the right to charge a rush delivery fee for same-day fuel delivery requests
- C) Evergreen FS reserves the right to charge an additional service fee if tank(s) are not accessible at time of delivery.
- D) All purchases will be billed after the show, and invoices issued via email. No cash or credit card transactions will be made at the show.

Please complete every field of the next page.

New Customers: By completing and returning this form, you agree to a credit check to establish an account with Evergreen FS, and receive services at the 2023 Farm Progress Show

Returning Customers: Please complete and return this form to establish services at the 2023 Farm Progress Show.

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EXHIBITOR AND VENDOR FUEL PURCHASE AND DELIVERY REQUEST

COMPANY PURCHASING FUEL _____
Street Address _____
City _____ State _____ Zip code _____

SEND INVOICE TO _____ Phone _____ Email _____

PERSONNEL AUTHORIZED TO RECEIVE FUEL
If bulk fuel is needed at MORE THAN ONE EXHIBITOR LOT, please make copies of this form and complete this section for EACH EXHIBIT LOT

Lot # _____ First Date Fuel is Needed at Lot _____

Primary On-Site at the Exhibit _____ Cell _____ Email _____

Secondary On-Site at the Exhibit _____ Cell _____ Email _____

List All Individuals Authorized to Receive Bulk Fuel Delivery (please print)	1) _____	2) _____
	3) _____	4) _____
	5) _____	6) _____
	_____	_____
	_____	_____

PURCHASE ORDER # (if your company requires) _____

Name Purchasing Agent (please print) _____

Phone _____ Email _____

Signature _____

Date _____

RETURN THIS COMPLETED FORM AT LEAST 10 BUSINESS DAY PRIOR TO YOUR ARRIVAL

Megan Volk
Evergreen FS, Inc.
energylogistics@evergreen-fs.com
(877) 963-2392

CONTACT TO SCHEDULE YOUR DELIVERIES

Rich Leihser
Evergreen FS, Inc.
rleihser@evergreen-fs.com
217-519-1336

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EXHIBITOR AND VENDOR FUEL PURCHASE AND DELIVERY REQUEST

KEY DATES

Send this form **at least 10 business days** before you expect to be on site

July 1-Oct 31 Receive 24/7 access pin access to self-service tanks

At least 5 business days
before you expect to be on-
site

Evergreen FS will contact you to:

- Confirm your account is establish
- Provide access to self-service tanks via 6-digit pin code and PIUSI B.SMART app
- Confirm your delivery schedule

August 22 – 28

8:00 AM – 5:00 PM.

Evergreen FS delivers bulk fuel to Exhibitor Lots (inside the fenced grid) or to off-site staging

August 29-30-31

Evergreen FS provides After Show Hour delivery to Exhibitor Lots.

Exhibitors must request delivery by 10 AM of the same day

Sep 1

8:00 AM – 5:00 PM

Bulk fuel delivery to Exhibitor Lots as pre-scheduled