



# MARK'S ELECTRIC

## Service Request Form

MARK & PAM WINT (812) 343-2570 markpamelectric@yahoo.com

Mark's Electric has been providing temporary electrical services for exhibitors at the Farm Progress Show (FPS) for over 40 years as well as Husker Harvest Days for 10. We are dedicated to providing the best possible service and work for our customers.

Mark's Electric is an independent contractor - any services provided are billed separately from fees that are paid to the Farm Progress Show. Electrical fees paid to Farm Progress Companies are for availability of electrical outlets located in the pedestals provided on the show grounds. If an exhibitor's needs exceed a standard extension cord to the nearest electrical pedestal, we will be happy to work with your company to determine your electrical needs in the best possible way.

### Services Include:

- Electric cabling for displays, lighting and other electrical needs.

### Services Not Included:

- Telephone & Internet services (ordered through provider).
- Electric Access (purchased through Farm Progress).

### Instructions:

- Early planning in placement of displays is preferred, especially for those located further away from an FPS provided electrical pedestal; please call or email to discuss your needs early in the process if there are any questions.
- All work requests must be accompanied with this form, and a new form must be submitted regardless of if you have submitted one in the past.
- \*Completed drawings WITH this form are due by July 31<sup>st</sup>.\*
- \*\*All invoices will be submitted to the customer after the show – pricing information and payment process is detailed below.\*\*
- This is a fillable pdf - please complete the fields of the form on page 2 and email the completed form as an attachment to markpamelectric@yahoo.com.



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If there are any questions, please contact us at the number provided above before submitting this form and we would be happy to assist you.

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Billing Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Exhibitor Lot Number: \_\_\_\_\_

Services Requested:

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By submitting this form, you agree that you have read and are aware of the following:

- \*We will make no promises of completion of work if this form is not submitted WITH completed drawings (needs/locations) prior to July 31<sup>st</sup>. Any requests submitted on or after August 1<sup>st</sup> will be subject to a 50% price increase penalty for late submission.
- \*\*Due to the pandemic and the associated challenges, there will be a price increase for our services effective immediately.
- \*\*We will no longer accept payment by credit card. Invoices will be supplied after the show with a 3% fee per month of late payment.
- Any unpaid balance will incur a 25% penalty on January 1<sup>st</sup>, 2023.
- No formal quotes will be made after July 31<sup>st</sup>. After July 31<sup>st</sup>, quotes will be verbal backed up with a simple email (no letterhead).
- We reserve the right to reject any job request that does not meet the NEC (National Electric Code) or that our insurance carrier will not support.